

17 MAR 1981

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SUBJECT : Computer Program Development Resources (U)

1. It is becoming apparent that the Agency does not have sufficient human resources to meet its need for computer systems development, i.e. development in the broadest sense such as applications program development, enhancement, and maintenance; systems programming development and maintenance; and computer systems analysis. The resources under consideration are those personnel, staff and contractors, whose principal duties are directly related to automatic data processing (ADP) regardless of whether they use component computing facilities or the central (ODP) computing facilities. Excluded are personnel in user organizations who use ADP incidental to the performance of their primary functions, and non-programming staff, such as data entry and operator personnel. (U)

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However, information of this nature is not of sufficient detail to provide a baseline of our computer program development capability. (S)

3. I wish to establish a baseline of our developmental resources. Therefore, would you send me the following information for each component of your directorate:

- o Number of staff employees whose principal duties are directly related to the ADP function of program development (including maintenance and enhancement). Exclude those employees who use ADP incidental to the performance of their primary function, and non-programming staff, such as data entry and operator personnel. Include all employees who occupy a position on your Position Control Register. (U)
- o Number of contractor personnel whose principal duties are directly related to the ADP function of program development, separately identified. Exclude those whose contracts are not funded by Agency funds. (U)
- o Amount of FY 1981 funds allocated for the development or maintenance of software by contractors. (U)

4. If we are to take steps to obtain resources in FY 1983 (or better yet, in FY 1982) we need to act promptly. Baseline information such as that requested above will assist me in that effort, and I would be grateful, therefore, if you could get the information to me as soon as possible, at latest by 30 March. (U)

5. If there are any questions, please contact me on My room number is 7C18, Headquarters. (U)

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